

## Factory Audit Report - SASO

<b>Manufacturer / Factory</b>	Vehicle Parts Industry Company		
<b>Address</b>	Alkharrj industrial City Hijrah Al Wahah 43 – KSA		
<b>Representative</b>	Abdulrahman Ali		
<b>Job Number</b>	CS-INV-36267		
<b>Site(s) audited</b>	KSA	<b>Date(s) of audit(s)</b>	July 22, 2025
<b>Audit Type</b>	<input checked="" type="checkbox"/> Initial Factory Audit	<input type="checkbox"/> Follow-up Audit	<input type="checkbox"/> Audit for Changes <sup>1</sup>
<b>Technical Regulation<sup>2</sup></b>	SASO Technical Regulation for Auto Spare Parts		
<b>Region</b>	MENA		
<b>Audit team leader</b>	Dr./ Mohamed Ali Medan	<b>Additional team member(s):</b>	N/A
This report <sup>3</sup> is confidential, and distribution is limited to the TÜV AUSTRIA offices and manufacturer representative.			
<b>Summary of Assessment</b>			
The review of the QM documents and the conduction of the implementation checks led to the following results:			
Satisfactory			
The factory audit was carried out at factory address mentioned above. The below table shows a list of participants from the manufacturer side;			
Abdulrahman Ali			
Considering the random sampling character of the audit, it is pointed out that further deviations may be present, which were not identified during the audit. The findings of the auditors do not exempt the audited department from their responsibility of ensuring that the QM requirements are met and constantly followed.			
The audit team appreciates the courtesy and transparency shown during the audit.			
The standard requirements of the manufacturer are		<input checked="" type="checkbox"/> Met	<input type="checkbox"/> Not met
All documents are available		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
As a result, the factory audit carried out at the manufacturer side below topics has been assessed.		<b>Checked</b>	<b>Acceptable</b>
<u>4. Process Control</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>5. Supplied Materials Quality Assurance</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>6. Production Line</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>7. Quality Control</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>8. Inspection of Finished Product</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>9. Marking, Labelling, Packing for Export Shipping</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>10. Random Product Inspection and Continuous Improvement</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>11. Machines &amp; Equipment Management</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>12. Non-Conforming Materials</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>13. Quality Assurance Record</u>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Audit Date</b>	22.07.2025		
<b>Validity of Report</b>	The validity period of this Factory Audit Report is 3 years from the time of the audit. The manufacturer will be subject to annual inspections / surveillance and this inspection will be renewed in case of any changes in the production / manufacturing line.		
<b>Auditor's Name-Surname:</b>	Dr./ Mohamed Ali Medan		
<b>Signature</b>			

<sup>1</sup> Audit for Changes are carried out in the event of a major change in the production line by a manufacturer.

<sup>2</sup> Auditor can mention more than one TR, if it is applicable..

<sup>3</sup> The first page of the report can be used as a "Summary Report".

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### 1. Audit Objectives

Conducting factory evaluation regarding requirements of quality management system agreed by Branch of TÜV AUSTRIA Shanghai Co. Ltd.

### 2. Scope of Audit

SASO Technical Regulation for Auto Spare Parts

### 3. General Information

#### Factory Contact Information:

Factory Representative:	Abdulrahman Ali
Telephone Number:	+966 55 280 9664
Fax Number:	N/A
E-mail Address:	info@vpi.com.sa

#### Factory Profile:

Area:	10330m <sup>2</sup>
Number of Employees:	22

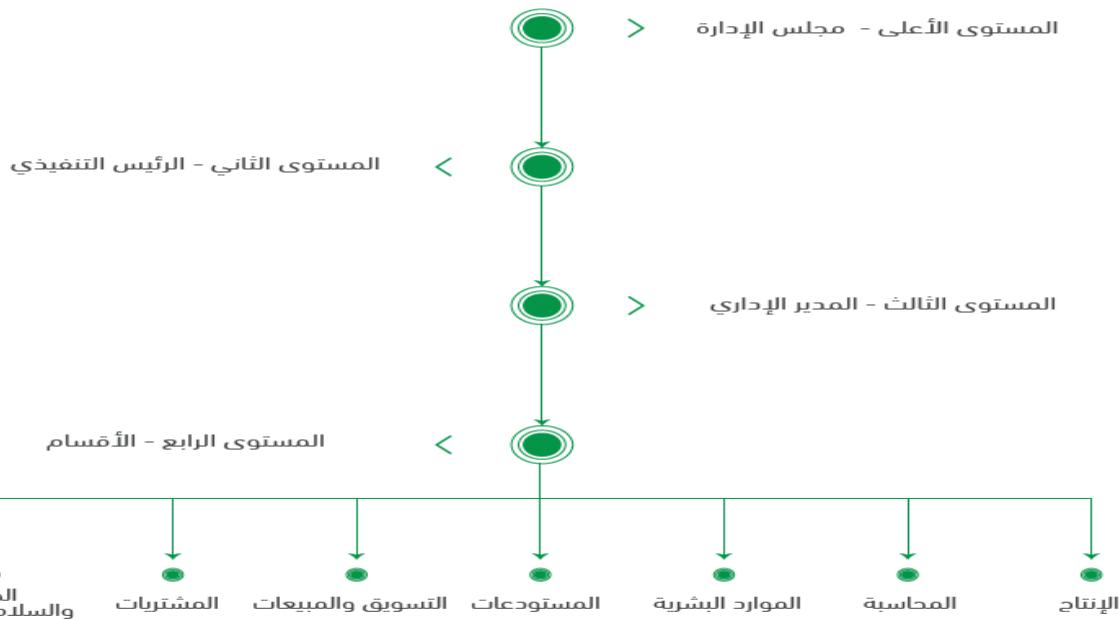
#### Products

Products	Manufacture of Plastic Car Bumper Brackets
Model(s)	All Models

#### Main Subcontractors

Subcontract	Main subcontractor includes N/A
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#### Organization Chart



### 4. Process Control

Are the following items / documents provided at appropriate location and under control? When necessary?

- ✓ Work Instructions / procedures
- ✓ Workmanship standard / acceptance
- ✓ Golden sample

Yes  No

Are there any Flowcharts or Procedure clearly explaining the Manufacturing Process flow?

Yes  No

Is preventive maintenance carried out on production equipment and are results recorded according to maintenance schedule where appropriate?

Yes  No

Are environmental conditions such as housekeeping and cleanliness being controlled and suitable for the operation performed?

Yes  No

Are parts traceable to product or batch? (Please explain the product identification for traceability.)

Yes  No

Is compliance monitoring system to work instructions / quality plan performed?

Yes  No

Is corrective action documented and followed-up?

Yes  No

Other comments or areas for improvement: N/A

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5. Supplied Materials Quality Assurance	Yes	No
<b>Purchasing Control</b>		
Does the factory receive, maintain and act on adequate information concerning the quality performance of sub-contractors/sub-suppliers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the purchasing document include sufficient specifications and information, which is used to ensure the customer requirements, and product safety controlled items are fulfilled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Incoming Material Control</b>	Yes	No
Are written inspections/testing instructions adequate to check items? <i>(Please indicate the inspection items, sample size, AQL.)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do the check items fulfil required specifications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is equipment suitable to the inspection / testing and calibrated where necessary? <i>(Please describe the inspection / testing name, type, status. Please also see section 6.)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are procedures for the control and release for material adequate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is non-conforming material adequately identified and controlled? <i>(What corrective action is taken if non-conforming material is found?)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are storage facilities and handling methods appropriate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there documented "FIFO" (First In First Out) system for critical components material?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is certificate from material supplier for each shipment obtained? Is the certificate covering the established requirement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

6. Production Line	Yes	No
Does the plant layout appear generally acceptable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the overall maintenance of the premises appear acceptable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the general housekeeping appear acceptable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did you see a complete company policy manual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the factory have a backup generator?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did you see that all machines/equipment/fixtures were suitable to produce the intended products?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did the lighting and ventilation conditions appear adequate in the production areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did you confirm that fax and telephone were available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are the production lines checked by QC (or by other means) and are there records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did you confirm electronic communication systems were in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

7. Quality Control	Yes	No
Do the product(s) go under any Control during the manufacturing stages?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the internal lab capable to perform the required tests on the product(s)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are there any documented procedures for the performed tests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is inspection measuring and testing equipment being calibrated at predetermined intervals? Are the intervals reviewed and appropriate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are calibration records maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are adequate procedures taking into effect to control the inspection and testing equipment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are test results recorded properly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are there any standard quality criteria / specifications that the product must conform to?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In case the results were not conforming to the requested specifications; are they being reported to the related production area / stage?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are the lab personnel qualified to perform the tests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did the lab personnel receive adequate training for the tests they perform?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

8. Inspection of Finished Product	Yes	No
Are written inspections / testing instructions adequate to check items? Are the inspections / testing against the product specification performed? <i>(Please indicate the inspection item.)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is equipment suitable to the inspection / testing and calibrated where necessary? Does the equipment meet the requirements of client? <i>(Please describe the type of the testing equipment. Please also see section 6.)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the factory carry out a visual inspection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is written inspection / testing instruction available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Are non-conforming items clearly marked / isolated to prevent from dispatch without approval? (Who are the authorized persons for the concession of non-conforming products?)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are testing and inspection results recorded and maintained for analysis and are easy for retrieval? (How long are the records maintained?)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do all the re-worked products undergo re-inspection? Is the disposal of non-conforming product suitable? (Please describe the practice.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are storage facilities and handling methods appropriate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

9. Marking, Labelling, Packing for Export Shipping	Yes	No
Are there any requirements for export packing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are the goods packed in a proper way that will protect and secure the goods?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are the products traceable after final packing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do shipping marks comply with the client's requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the packaging area clean, well-organized, and free of contaminants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are there safeguards in place to prevent the wrong products from going into the wrong packaging or master cartons?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do workers wear gloves or other protective clothing to avoid contamination, if necessary?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

10. Random Product Inspection and Continuous Improvement	Yes	No
Is there a procedure to conduct random product inspection after final packaging in place? (Please describe the inspection items, sample size, AQL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is quality assurance team established for analyzing root cause of defective product?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there any clear procedure for handling customer complaints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are corrective & preventive action mechanisms established and implemented effectively? (Please describe the corrective action mechanism.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

11. Machines & Equipment Management	Yes	No
Are the inspection/test equipment and machines sufficiently reliable and periodically calibrated to the conformance of components and /or finished goods?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are adequate work instructions available to all employees defining the manner of production, assembly specifications, machine settings, etc.?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did you see documentation that all production machines were on a maintenance schedule and a maintenance team was in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did you see evidence that the factory has a well-organized maintenance team that could immediately respond to a machinery breakdown or emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there any documented list for the available machines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

12. Non-Conforming Materials	Yes	No
Are non-conforming materials or products being properly identified and segregated at all stages of production?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is scrap handled satisfactorily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the overall policy of treating non-conforming materials effective?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

13. Quality Assurance Record	Yes	No
Are records maintained to provide evidence of the effective operation of QMS in accordance with a documented procedure?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are controls defined for identification, storage protection, retrieval, and retention time and disposal practice?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are records legible, identifiable and retrievable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other comments or areas for improvement: N/A		

14. Photo Documentation	Yes	No

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Manufacturing Plant Outlook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each Floor / Workshop / Process	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Material and Final Product Warehouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inspection Equipment and Location	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Control of Non-conforming Product	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sample / WI / Inspection Criteria Being Used On Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

TEST DATA SHEET – Routine Tests

<input checked="" type="checkbox"/> Production Witness	<input type="checkbox"/> No Witness	Certification mark			
Product Category		Product Type	Plastic Car Bumper Brackets		
Type reference		Test Requirement	/		
Tests	Standard	Test value applied (parameters)		Remarks	W / R
1 Visual Inspection	//	N/A		N/A	R
2 Dimension Analysis	//	N/A		N/A	R
3 Impact Resistance	//	N/A		N/A	R
4					
5					

W = Test witnessed by the Inspector; R = according to records